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ER 3-4191

OGC HAS  
REVIEWED.

13 November 1952

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Personnel Status

1. A memorandum of 1 November from Chief of Administration, DD/P, suggests placing all DD/P employees on unvouchered appointments. If this is deemed desirable and necessary, no additional legislation is required, but use of existing legal authority should take into consideration the following points.

2. It has been the basic principle of all DCIs that as much of the money/available to the Agency will be spent on the vouchered side as security permits. There have been some rare exceptions, but by and large that principle has been maintained. Numerous suggestions have been made in the past to place personnel on a vouchered status for purposes of convenience of the personnel and these have been rejected. Our commitments to the Congress and the Bureau of the Budget and to the Civil Service Commission are to comply insofar as practicable with Civil Service rules and regulations, but this does not affect our decision as to whether the positions should be vouchered or unvouchered.

3. If the study indicates that DDP's staff could be more efficiently and economically handled if all were on unvouchered appointments, I believe there would be no policy objection to making the change requested. Actually, I believe there is considerable security justification, but even without security I believe there would be no objection by the Comptroller General or otherwise if we could demonstrate the needs of the Agency and the benefit to economy and efficiency. His position in this respect was indicated by his permission to use unvouchered funds for purchase of air conditioning equipment. Hence, there is no legal objection to a determination on this request on the merits.

/s/

LAWRENCE R. HOUSTON  
General Counsel

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1 November 1952

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Personnel Status

1. Confirming our conversation of a week ago, I believe it highly desirable to examine again at this time the feasibility of placing all staff employees of the DD/P organization assigned to Washington [REDACTED] on an unvouchered funds status.

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2. I find that a great many man hours of administrative effort in this area and in your Personnel and Comptroller's Offices, and possibly in your Security and Legal Offices, are devoted to the preparation, processing, taking action on, and filing of personnel actions and financial transactions directly related to the continuing transfers of hundreds of individuals from vouchered to unvouchered status and back again. Giving no consideration whatsoever to any security problems arising from these transactions, it is apparent that there can be a very worthwhile reduction in administrative workload if we can eliminate this type of action. We must, of course, place people being assigned to semi-covert and covert positions on an unvouchered status. It is not possible, therefore, to consider this problem from the point of view of increasing our vouchered rolls.

3. I wish also to recommend that similar consideration be given to Communications Office personnel who have an exactly similar administrative problem.

BY DIRECTION OF DD/P:

/s/

[REDACTED]  
Chief of Administration, DD/P

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